



**'All Moving Forward  
Together'**

11<sup>th</sup> September 2020

Dear Parents and Carers

Welcome back! It has been wonderful getting Team Northfield back together again this week and I would like to say a huge thank you to everyone for their support in getting the children back in so smoothly. It has been so lovely seeing and hearing the children so happy in their classrooms and back with their friends.

As we begin this new term with lots of new routines and ways of doing things I just wanted to send this letter as a reminder of some points but also to let you know some of the new ways we will be doing things. If you do have any questions or queries about any of these please do not hesitate to contact us.

**Communication and Information**

Please note that we will no longer be sending paper-based letters and communication and will be using digital methods as much as possible. All letters and information will be posted on our school website ([www.drifffieldnorthfieldinfants.co.uk](http://www.drifffieldnorthfieldinfants.co.uk)) and the school app (School Jotter available in the App Store or Google Play). We also send a text to let you know when anything has been published. If you are unable to access these please contact the office.

A newsletter will be published with specific information relating to each year group next week.

**Staggered Start and Finish Times**

As we must keep children within their 'bubbles' the staggered start and finish times will remain in place of the foreseeable future. Thank you to all parents and carers who have followed social distancing measures well and helped the children learn the new routines. To continue keeping everyone safe can we please ask that everyone continues to keep to these measures:

- To avoid having too many adults on the school grounds please arrive as close as possible to your child's allocated time drop off and collection times.
- **Ladybirds (Mrs Theakston)**
  - **8.50am to 3pm (from Tuesday 15<sup>th</sup> September)** – Please use the Southfield Road gate and the children will enter and leave through the doors near the gazebo. (9.15am to 2.45pm 8<sup>th</sup> to 14<sup>th</sup> September inclusive) Places to wait will be marked on the path near the gazebo to support social distancing.
- **Butterflies (Mrs Buckton/Miss Kelly)**
  - **9am to 3.10pm (from Tuesday 15<sup>th</sup> September)** – Please use the Allotment Lane gate and the children will enter and leave through the Foundation Stage cloakroom door to the rear of the school. (9.30am to 3pm 8<sup>th</sup> September to 14<sup>th</sup> September inclusive) Please wait on the crossed marked on the path to support social distancing.
- **Bumblebees (Miss Dean)**
  - **8.50am to 3pm** – Please use the Allotment Lane gate. The children will enter and leave through the Key Stage 1 cloakroom door. Parents/carers should wait at the top of the steps but please follow social distancing signage to form two lines. Staff will call for the children to enter and send each child out from the cloakroom to you at the end of the day.

- **Caterpillars (Miss Tate)**
  - **9am to 3.10pm** - Please use the Southfield Road gate and the children will enter and leave through the doors near the gazebo. Places to wait will be marked on the path near the gazebo to support social distancing.
- **Dragonflies (Mrs Baarda)**
  - **9.10am to 3.20pm** – Please use the Southfield Road gate and wait on the right-hand side of the playground towards the edge on the crossed marked on the ground. Children will be met on the playground in the morning and brought out to the playground at the end of the day.
- **Grasshoppers (Miss Yorke)**
  - **9.10am to 3.20pm** – Please use the Allotment Lane gate and wait on the left-hand side of the playground towards the edge on the crosses marked on the ground. Children will be met on the playground in the morning and brought out to the playground at the end of the day.

**Please ensure your child stays with an adult at all times whilst waiting to enter school, but adults should leave the school grounds as soon as their child has been passed over to their teacher and lined up ready to enter. This is to meet social distancing measures and enable us to lock the gates as soon as possible to allow the playground to be used for lessons and to allow for social distancing.**

### **Illness**

We have received clear guidance for the Local Authority and Public Health England as to the procedures we must follow in the case of a child, staff member or family member has symptoms or tests positive for COVID 19. This includes:

- **No one should attend school or enter the school grounds if they are feeling unwell and have suspected symptoms of Covid 19. Please contact us if you are unsure before leaving home and entering the school grounds**
- **Parents and carers must follow Test and Tack advice including family members isolating for 14 days if someone in their household tests positive for Covid 19.**
- **The school will seek advice and contact parents if they are concerned about a child and any signs of illness.**

As we enter the winter illness period it is important that everyone is vigilant and do everything we can to reduce the spread of any illness and infection. Please speak to us if you are unsure at any time.

Thank you once again for all your support and as ever if there is anything we can help with please do not hesitate to contact us either by telephone or email and we will get back to you as soon as possible.

Yours sincerely

Mrs Sam Woolhouse  
Headteacher

