

Headteacher
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**'All Moving Forward
Together'**

Thursday 20th October 2016

Dear Parents and Carers

I am writing to let you all know that due to a back injury which has been troubling me for some time I will be going into hospital on 7th November for surgery. This will of course mean I will not be in school for some time due to the recuperation time needed to ensure a full recovery. It is estimated that this recovery time may be 4 to 6 weeks.

Mrs Theakston, Assistant Headteacher will take over my responsibilities whilst I am not in school. Of course, as always, staff are available at the beginning and end of the day for brief questions and queries, or an appointment can be made at the school office with either your child's class teacher or Mrs Theakston.

I will be in school during the first week after the half term before going into hospital, so if you have any questions or queries please do not hesitate to contact me during that time.

Yours sincerely

Mrs Sam Woolhouse



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www.drifffieldnorthfieldinfants.co.uk